

INSTRUCTIONS

1. PURSUANT TO **SECTION 19-2.2.15, WAIVER OF TIME LIMIT FOR DISAPPROVED APPLICATIONS**, IF AN APPLICATION FOR WHICH A PUBLIC HEARING IS REQUIRED IS DENIED BY THE DECISION-MAKING BODY, AN APPLICATION OF THE SAME TYPE FOR ALL OR A PORTION OF THE SITE MAY NOT BE CONSIDERED FOR A PERIOD OF ONE (1) YEAR AFTER THE DATE OF DISAPPROVAL UNLESS A "WAIVER OF TIME LIMIT" IS APPROVED BY THE DECISION-MAKING BODY PURSUANT TO THE PROVISIONS OF SECTION 19-2.2.15. THIS APPLICATION MUST BE SUBMITTED TO THE APPROPRIATE ADMINISTRATOR TO INITIATE A REQUEST FOR THE WAIVER.
2. THE APPLICATION AND FEE, **MADE PAYABLE TO THE CITY OF GREENVILLE**, MUST BE RECEIVED BY THE PLANNING AND DEVELOPMENT OFFICE NO LATER THAN 5:00 PM OF THE DATE REFLECTED ON THE ATTACHED SCHEDULE.
3. THE APPLICANT/OWNER MUST RESPOND TO THE "STANDARDS" QUESTIONS ON PAGE 2 OF THIS APPLICATION (YOU MUST ANSWER "WHY" YOU BELIEVE THE APPLICATION MEETS THE TESTS FOR GRANTING THE WAIVER). SEE ALSO **SECTION 19-2.2.15, STANDARDS**, FOR ADDITIONAL INFORMATION. YOU MAY ATTACH A SEPARATE SHEET ADDRESSING THESE QUESTIONS.
4. YOU MUST ATTACH ALL INFORMATION NECESSARY TO SUPPORT YOUR RESPONSES TO THE "STANDARDS" QUESTIONS.
5. YOU MUST ATTACH THE REQUIRED APPLICATION FEE: ONE-HALF OF ORIGINAL APPLICATION FEE, NOT TO EXCEED \$200.00.
6. THE ADMINISTRATOR WILL REVIEW THE APPLICATION FOR "SUFFICIENCY" PURSUANT TO **SECTION 19-2.2.6, DETERMINATION OF SUFFICIENCY**, PRIOR TO PLACING THE APPLICATION ON THE PLANNING COMMISSION AGENDA. IF THE APPLICATION IS DETERMINED TO BE "INSUFFICIENT", THE ADMINISTRATOR WILL CONTACT THE APPLICANT TO REQUEST THAT THE APPLICANT RESOLVE THE DEFICIENCIES. **YOU ARE ENCOURAGED TO SCHEDULE AN APPLICATION CONFERENCE WITH A PLANNER, WHO WILL REVIEW YOUR APPLICATION FOR "SUFFICIENCY" AT THE TIME IT IS SUBMITTED. CALL (864) 467-4476 TO SCHEDULE AN APPOINTMENT.**
7. YOU MUST POST THE SUBJECT PROPERTY AT LEAST 15 DAYS (BUT NOT MORE THAN 18 DAYS) PRIOR TO THE SCHEDULED HEARING DATE.

_____SIGNS ARE ACKNOWLEDGED AS RECEIVED BY THE APPLICANT

8. THE APPLICANT AND PROPERTY OWNER AFFIRM THAT ALL INFORMATION SUBMITTED WITH THIS APPLICATION; INCLUDING ANY/ALL SUPPLEMENTAL INFORMATION IS TRUE AND CORRECT TO THE BEST OF THEIR KNOWLEDGE AND THEY HAVE PROVIDED FULL DISCLOSURE OF THE RELEVANT FACTS.

IN ADDITION, THE APPLICANT AND PROPERTY OWNER AFFIRM THAT THE TRACT OR PARCEL OF LAND SUBJECT OF THIS APPLICATION IS, OR IS NOT, RESTRICTED BY ANY RECORDED COVENANT THAT IS CONTRARY TO, CONFLICTS WITH, OR PROHIBITS, THE REQUESTED ACTIVITY.

IF THE PLANNING OFFICE HAS ACTUAL NOTICE* THAT A RESTRICTIVE COVENANT* IS CONTRARY TO, CONFLICTS WITH, OR PROHIBITS THE REQUESTED ACTIVITY, THE OFFICE MUST NOT ISSUE THE PERMIT UNLESS THE OFFICE RECEIVES CONFIRMATION FROM THE APPLICANT THAT THE RESTRICTIVE COVENANT HAS BEEN RELEASED BY ACTION OF THE APPROPRIATE AUTHORITY, PROPERTY HOLDERS, OR BY COURT ORDER.

TO THAT END, THE APPLICANT HEREBY AFFIRMS THAT THE TRACT OR PARCEL OF LAND SUBJECT OF THE ATTACHED APPLICATION IS _____ OR IS NOT _____ RESTRICTED BY ANY RECORDED COVENANT THAT IS CONTRARY TO, CONFLICTS WITH, OR PROHIBITS THE REQUESTED ACTIVITY.

_____ APPLICANT
_____ DATE
_____ PROPERTY OWNER
_____ DATE

APPLICANT RESPONSE TO
SECTION 19-2.2.15(D), STANDARDS
(YOU MAY ATTACH A SEPARATE SHEET)

1. DESCRIBE THE WAYS IN WHICH THERE IS SUBSTANTIAL CHANGE IN CIRCUMSTANCES RELEVANT TO THE ISSUES AND/OR FACTS CONSIDERED DURING REVIEW OF THE APPLICATION THAT MIGHT REASONABLY AFFECT THE DECISION-MAKING BODY'S APPLICATION OF THE RELEVANT REVIEW STANDARDS TO THE DEVELOPMENT PROPOSED IN THE APPLICATION.

OR

2. PROVIDE NEW OR ADDITIONAL INFORMATION THAT WAS NOT AVAILABLE AT THE TIME OF THE ORIGINAL REVIEW THAT MIGHT REASONABLY AFFECT THE DECISION-MAKING BODY'S APPLICATION OF THE RELEVANT REVIEW STANDARDS TO THE DEVELOPMENT PROPOSED.

OR

3. PROVIDE A NEW APPLICATION THAT IS MATERIALLY DIFFERENT FROM THE PRIOR APPLICATION.

OR

4. DESCRIBE THE WAYS IN WHICH THE ORIGINAL FINAL DECISION ON THE APPLICATION WAS BASED ON A MATERIAL MISTAKE OF FACT.
